

**WOLVERHAMPTON CCG**  
**GOVERNING BODY MEETING**  
**10 MAY 2016**

**Agenda item 7a**

<b>Title of Report:</b>	<b>Chief Officer Report</b>
<b>Report of:</b>	Dr Helen Hibbs – Chief Officer
<b>Contact:</b>	Dr Helen Hibbs – Chief Officer
<b>Governing Body Action Required:</b>	<input type="checkbox"/> <b>Decision</b> <input checked="" type="checkbox"/> <b>Assurance</b>
<b>Purpose of Report:</b>	To update the Governing Body on matters relating to the overall running of Wolverhampton Clinical Commissioning Group.
<b>Public or Private:</b>	This report is intended for the public domain.
<b>Relevance to CCG Priority:</b>	Update on behalf of Chief Officer.
<b>Relevance to Board Assurance Framework (BAF):</b>	
<ul style="list-style-type: none"> <li>• <b>Domain 1:</b> A Well Led Organisation</li> </ul>	<p>The report is primarily submitted to provide assurance to the Governing Body of robust leadership across the CCG that involves patients and the public and works in partnership.</p> <p>By its nature, the report also includes activity that may impact on the domains in the BAF</p>
<ul style="list-style-type: none"> <li>• <b>Domain 2:</b> Performance – delivery of commitments and improved outcomes</li> </ul>	See above.
<ul style="list-style-type: none"> <li>• <b>Domain 3:</b> Financial Management</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Domain 4:</b> Planning (Long</li> </ul>	



Term and Short Term)	
• <b>Domain 5:</b> Delegated Functions	



## **1. BACKGROUND AND CURRENT SITUATION**

- 1.1. To update Governing Body Members on matters relating to the overall running of Wolverhampton Clinical Commissioning Group (CCG).

## **2. CHIEF OFFICER REPORT**

### **2.1 Commissioning Support Unit (CSU) Mobilisation**

Changes to provider contracts were implemented from 1 April 2016 with the introduction of Arden and Greater East Midlands (GEM) CSU taking over the delivery of support for End to End Services (Human Resources, Communications and Engagement, Information Governance, Contract Management, Finance, Procurement, SSSI (Strategy Unit)) and Individual Funding Requests support. The remaining services continue to be delivered by Midlands and Lancashire CSU. The handover of delivery has been good with both CSU's maintaining their commitment to work together in order to ensure potential problems were identified and dealt with as early as possible.

Service Head's and the Associate Director of Operations have now met with all delivery managers from the CSU's and begun to talk about medium and longer term plans for delivery. Examples of new work being planned are: The CCG is working with the Human Resources and Organisational Development Team from Arden and GEM CSU to plan the development of staff throughout the organisation, focussing on the establishment of shared staff values; The new payroll provider is in place and has taken over the management of the Shared Business Services Payroll system; The Information Governance team are reviewing the Information Governance Toolkit submission and putting a plan of work together for 2016/17.

Locally managers continue to review the Statements of Work provided by Arden and GEM CSU and we will be working with the provider to ensure our expectations are met.

The local Service Director (responsible for overall relationship management) has moved over to Arden and GEM CSU so there is continuity and organisational memory maintained. New performance reports will be shared based upon the agreed Key Performance Indicators (KPI's) at the end of April / early March and these will form an update to this report by exception (i.e. areas of underperformance) from next month.



## 2.2 Safer Wolverhampton Partnership Board Meeting

A meeting of the Safer Wolverhampton Partnership Board Meeting took place on 21 April 2016. Representatives from West Midlands Fire Service, West Midlands Police, Wolverhampton City Council, Probation Service and the Third Sector were in attendance. Discussion took place around the Youth Offending Team Inspection Findings and the Review of Neighbourhood Engagement.

## 2.3 GP Member meeting

Over 30 members attended the meeting on the evening of the 20 April 2016. The meeting was chaired by Dr Dan De Rosa. A short CCG update was given by myself and Claire Skidmore, there was a presentation from Steven Marshall about Right Care Approach and Methodology.

Discussion took place in peer review groups to look at some of the clinical pathways outlined in the Right Care information. Members agreed that this work was valuable and will take it further into their peer groups in the coming months.

Dr Dan De Rosa closed the meeting after informing members about current opportunities for GPs to be more involved with the CCG daily work

## 2.4 Wolverhampton City Board

A meeting of the Wolverhampton City Board took place on 26 April 2016. The purpose of the Board is to strengthen partnership working at a strategic level. Discussion took place around Social Impact Bonds / Joint Commissioning and the City's Skills and Employment Delivery and Action Plan.

## 2.5 Local Digital Roadmap

Wolverhampton CCG have been working on the local digital Roadmap with partner organisations to identify the requirements and through use of the Digital Maturity Index identify gaps.

A meeting has already been held with Royal Wolverhampton Trust and progress was made in base lining our capabilities in the 10 identified areas and agreeing preliminary activities / projects to meet the capability targets. Meetings have been arranged with both Wolverhampton Council and Black Country Partnership Foundation Trust to carry out the same process to complete the final submission to NHS England by 30 June 2016.



2.6 Sustainability Transformation Plan (STP)

Work continues on the Black Country STP. This plan is working to address transformation and sustainability with particular regard to the triple aims of Finance, Quality and Health and Wellbeing. The initial submission is attached for your information.

**Dr Helen Hibbs  
Chief Officer  
Date: 29 April 2016**



### REPORT SIGN-OFF CHECKLIST

**This section must be completed before the report is submitted to the Admin team. If any of these steps are not applicable please indicate, do not leave blank.**

	<b>Details/ Name</b>	<b>Date</b>
Clinical View	<b>N/A</b>	
Public/ Patient View	<b>N/A</b>	
Finance Implications discussed with Finance Team	<b>N/A</b>	
Quality Implications discussed with Quality and Risk Team	<b>N/A</b>	
Medicines Management Implications discussed with Medicines Management team	<b>N/A</b>	
Equality Implications discussed with CSU Equality and Inclusion Service	<b>N/A</b>	
Information Governance implications discussed with IG Support Officer	<b>N/A</b>	
Legal/ Policy implications discussed with Corporate Operations Manager	<b>N/A</b>	
<b>Signed off by Report Owner (Must be completed)</b>	<b>Dr Helen Hibbs</b>	<b>29/04/16</b>

